



Presenter Proposal

Education Service Center (ESC) Region 13 is proud to host our inaugural Chief Academic Officer (CAO) Conference, a comprehensive day-and-a-half event designed for all curriculum leaders. The CAO Conference will be held at the Sheraton Austin Georgetown Hotel & Conference Center on October 15-16, 2026.

We are seeking dynamic presenters to fill breakout sessions aligned with our four **CAO Framework Learning Strands: Communication, Knowledge, Systems, and Collaboration**. Proposals should primarily focus on a topic within one of these four strands, though we welcome topics that naturally cross over into multiple areas.

CAO Framework

Framework Learning Strands	Communication	Knowledge	Systems	Collaboration
	Strategic Alignment	Curriculum Development	Strategic Planning & Alignment	Faculty
	Faculty Collaboration	Alignment with Industry Needs	Curriculum Development & Standardization	Cross-Departmental
	Curriculum Development & Implementation	Technology Integration	Assessment & Data Driven Decisions	District-Level
	Accreditation & Compliance	Faculty Development	Professional Development	Professional Development
	Student Success Initiatives	Assessment & Outcomes	Collaboration with School Leaders	Industry & Community
	Budget & Resource Allocation	Student Success Initiatives	Communication Channels	Student Success
	Innovation & Technology Integration	Professional Development Opportunities	Budget & Resource Allocation	Research
	Administration Collaboration	Adaptation to Changing Requirements	Adherence to Educational Standards	Technology Integration
	Crisis Management	Global Perspective	Student Success Initiatives	Accreditation & Assessment
	Community Engagement		Crisis Management & Adaptability	Communication
				Budget

Session Details & Guidelines

- **Format:** All breakout sessions are 60 minutes with a maximum of 60 participants.
- **Audio/Visual (AV):** Each breakout session will have a screen or large monitor and LCD projector. Presenters will be responsible for bringing their own laptop, dongles, and any additional items needed for their presentation.
- **Conference Learning Strands:** Sessions must align to one of the following four strands: **Communication, Knowledge, Systems, or Collaboration** and should focus on a topic within one of these four strands.
- **Evaluation:** Proposals will be assessed using our [presentation rubric](#).

Note: Submitting a complete proposal does not guarantee selection.

Important Presenter Information

Presenter limits & communication

Each session is limited to one lead presenter and one co-presenter. All official correspondence will be sent directly to the lead presenter.

Conference Registration

Registration is required for all presenters. Each selected presenter will receive a \$100 discount off the early bird registration price. If you register before being accepted as a presenter, your fee will be adjusted accordingly.

Travel

All presenters will be responsible for their own travel and accommodations during the conference.

Materials & Deadlines

- Presentations will be made available to participants digitally via Canvas up to 90 days following the conference.
- All final presentation materials must be submitted to ESC Region 13 by September 25, 2026, for review and upload to Canvas.

Disclaimer

To help ensure all sessions remain aligned with the role and expectations of an Education Service Center-hosted event, and consistent with guidance from the Texas Education Agency, we kindly ask presenters to review the following guidelines:

- Focus: Presentation content should center on practices that support student learning.
- Alignment: Sessions should align with guidance from the Texas Education Agency and comply with applicable Texas state laws and executive orders.
- Non-Commercial: Presentations should be informational in nature and should not include promotion or sales of products or services.
- Presentation Materials: ESC Region 13 may request presentation materials for review prior to the scheduled event.

Commercialism

The CAO Conference aims to provide quality sessions focused on educational context, void of commercial influence or bias. Presentations that solely describe a program, publication, or product and/or constitute promotion and/or advertising will not be considered. Statements made should not be viewed as or considered representative of any formal position taken on any product, subject, or the Texas Education Agency.

Ready to share your expertise? [Submit your proposal today!](#)