

Alternative Superintendent Certification Checklist

Before	☐ Meet education requirements. ☐ You must hold a master's degree from an accredited university. ☐ Note that the degree can be in any discipline. ☐ You must have a valid principal certificate or its equivalent. ☐ If you have proven managerial experience without an official principal certificate, you are eligible to complete the Superintendent Certificate Application in place of a certificate. ☐ Research superintendent preparation programs. ☐ Decide on a program that fits your needs. ☐ Make sure you meet the requirements to be admitted into the program, as each program has specific criteria.
During	☐ Complete all certification program requirements. ☐ This includes all coursework, training, internship hours, and exams. ☐ Pass the TExES Superintendent (195). ☐ Be recommended by your certification program for standard certification. ☐ Apply and pay for a superintendent certificate. ☐ Your program must recommend you for the certificate.
After	☐ Congrats! You have earned your superintendent certificate. ☐ You can access your certificate with your TEAL login.